



## **STOCKTON PORT DISTRICT**

Board of Port Commissioners

June 15, 2020

Pursuant to notice duly given, the regular meeting of the Board of Commissioners of the Stockton Port District was held on June 15, 2020, in Room 18 of the Port of Stockton Administration Building located at 2201 West Washington Street in Stockton, California.

COMMISSIONERS PRESENT: R. Jay Allen, Vice Chairman  
Anthony Barkett  
Elizabeth (Liz) Blanchard  
Gary Christopherson, Chairman  
Michael Patrick Duffy  
William R. Trezza

COMMISSIONERS ABSENT: None

COMMISSIONERS EXCUSED: Stephen Griffen

OTHERS PRESENT: Richard Aschieris, Port Director  
Michelle Bowling, Director of Finance  
Katie Miller, Director of Human Resources and  
Administrative Services  
Steven A. Herum, Port Counsel  
Melanie Rodriguez, Secretary to the Board

A quorum being present, the meeting was called to order by Chairman Gary Christopherson at 3:49 p.m. Chairman Christopherson presided and Melanie Rodriguez, Secretary to the Board, acted as Secretary for the meeting.

### **CONSENT CALENDAR**

In compliance with Port Policy Statement #003, the Consent Calendar items of business, having been provided to each member of the Board prior to this meeting, the Commissioners present acted upon all Consent Calendar items of business under one vote.

The following emailed comment was provided to the Commissioners for consideration related to this item:

Emailed Comment as received from Mary Elizabeth with the Delta-Sierra Group:

“The 250 word comment letter submitted by the Delta-Sierra Group of the Sierra Club included a number of community partners that were not included in the minutes of the April 6, 2020 meeting including:

Interfaith Climate Action Network of Contra Costa County

Protect the Bay Coalition

1000 Grandmothers SF Bay

Sunflower Alliance

350 Contra Costa

Crockett Rodeo United to Defend the Environment

Having Draft minutes available for comment will eliminate this unnecessary step to have minutes from two month later amended after having been approved by the Port Commissioners but which were not available to the public to offer amendments.”

Commissioner Barkett moved, to adopt the following resolutions:

#### MINUTES OF MAY 4, 2020 MEETING

Resolution #8174: RESOLVED, that the minutes of the REGULAR meeting of the Board of Commissioners of the Stockton Port District held on the 4th day of May 2020, as the same are endorsed on Page No. 040 to Page No. 047, inclusive, of Minutes Book No. 62, be and they are hereby approved, as corrected.

#### APPOINTMENT OF COMMISSIONED PILOTS FOR FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021

Resolution #8175: WHEREAS, the following Pilots have submitted applications and medical forms to the Stockton Port District for appointment as Commissioned Pilots for the ensuing fiscal year, it is hereby

RESOLVED, that the Board of Commissioners of the Stockton Port District approves the appointment of the following individuals as Commissioned Pilots of the Stockton Port District for the period of one (1) year commencing July 1, 2020 and ending June 30, 2021:

Captain Bruce Alden

Captain Sam D’Aloisio

Captain Erik H. Fawcett

Captain Mark J. Haggerty

Captain Eric Johnson

Captain Kristopher Laakso

Captain Dan Larwood

Captain Jerney Lowe  
Captain Thomas F. Miller  
Captain David V. Pate  
Captain Ray Ridens  
Captain Eric Robinson

Resolutions #8174 and #8175 were passed by the following vote:

COMMISSIONERS IN FAVOR:	Allen, Barkett, Blanchard, Christopherson, Duffy, Trezza
COMMISSIONERS AGAINST:	None
COMMISSIONERS ABSTAINING:	None
COMMISSIONERS ABSENT:	None
COMMISSIONERS EXCUSED:	Griffen

#### CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

Chairman Christopherson acknowledged there were no items removed from the Consent Calendar.

#### PRESENTATION, CONSIDERATION AND POSSIBLE APPROVAL OF BUDGET FOR FISCAL YEAR 2020/2021

On June 1, 2020, an Ad Hoc Committee comprised of Commissioners Barkett, Griffen and Trezza met with Port Director Aschieris and staff to review and discuss the proposed 2020/2021 fiscal year budget. The Commissioners commended Port Director Aschieris and staff for the presentation, comprehensive analysis and detailed information provided in the budget as well as the consolidated debt report.

Finance Director Bowling provided a financial briefing of the proposed 2020/2021 budget. Information presented compared and highlighted the budget and forecast for the current fiscal year to the proposed budget for the upcoming fiscal year. Finance Director Bowling's presentation included financial highlights, operating revenues, operating expenses and planned or in-process capital projects.

Fiscal year-end 2020 unrestricted cash is forecasted at approximately 330 days of operation. The Cash and Investment Policy established by the Commission identifies a goal of unrestricted cash sufficient for 360 days of operation.

Thanks were conveyed to the Ad Hoc Committee members for their time in meeting with staff to discuss the 2020/2021 budget as well as to Port staff for all of their work on the budget.

The following emailed comment was provided to the Commissioners for consideration related to this item:

Emailed Comment as received from Mary Elizabeth with the Delta-Sierra Group:

“Please make sure that the public can provide input regarding these projects as they affect the environment of Stockton: Sewer and Storm Water System Upgrades, Electric Utility Substation Improvements, Electric Equipment & Infrastructure, and Railroad Improvements, particular air quality that affects the region.”

Commissioner Blanchard moved to adopt the following resolution:

Resolution #8177: RESOLVED, by the Board of Commissioners of the Stockton Port District that the budget for fiscal year 2020/2021, a copy of which is on file with the Secretary, be and it is hereby adopted.

COMMISSIONERS IN FAVOR:	Allen, Barkett, Blanchard, Christopherson, Duffy, Trezza
COMMISSIONERS AGAINST:	None
COMMISSIONERS ABSTAINING:	None
COMMISSIONERS ABSENT:	None
COMMISSIONERS EXCUSED:	Griffen

#### CONSIDERATION AND POSSIBLE APPROVAL TO ADOPT THE 2020/2021 ADMINISTRATIVE SALARY SCHEDULES

The 2020/2021 administrative salary schedules were provided to each member of the Board prior to this meeting.

Commissioner Barkett moved to adopt the following resolution:

Resolution #8178: RESOLVED, by the Board of Commissioners of the Stockton Port District that the administrative salary schedules for fiscal year 2020/2021, copies of which are on file with the Secretary, be and it is hereby adopted.

COMMISSIONERS IN FAVOR: Allen, Barkett, Blanchard, Christopherson, Duffy, Trezza

COMMISSIONERS AGAINST: None

COMMISSIONERS ABSTAINING: None

COMMISSIONERS ABSENT: None

COMMISSIONERS EXCUSED: Griffen

CONSIDERATION AND POSSIBLE APPROVAL OF THE SERVICE AGREEMENT WITH COMPANION DATA SERVICES, LLC FOR A RECORDS MANAGEMENT SOFTWARE SYSTEM FOR \$150,798

Human Resources and Administrative Services Director Miller provided a briefing of the proposed service agreement with Companion Data Services, LLC. Human Resources and Administrative Services Director Miller's presentation included background information, the project update, the proposal and staff recommendation.

The following emailed comment was provided to the Commissioners for consideration related to this item:

Emailed Comment as received from Mary Elizabeth with the Delta-Sierra Group:

“Before you authorize the Port Director to enter into a service agreement with Companion Data Services please ask if this service agreement will result in better access to public information and if not ask that a modification to the service agreement be made before entering into the agreement.”

Resolution #8179: RESOLVED, by the Board of Commissioners of the Stockton Port District that the Port Director is hereby authorized, empowered and directed to enter into a service agreement with Companion Data Services, LLC to purchase the DocFinity software system for use as the Port of Stockton's record management software solution from the Port of Stockton General Fund for a total for \$150,798.00; and

RESOLVED FURTHER, that the Port Director is authorized, empowered and directed to ensure that the provisions of this resolution are appropriately effected.

COMMISSIONERS IN FAVOR: Allen, Barkett, Blanchard, Christopherson, Duffy, Trezza

COMMISSIONERS AGAINST: None

COMMISSIONERS ABSTAINING:           None  
COMMISSIONERS ABSENT:               None  
COMMISSIONERS EXCUSED:             Griffen

## COMMITTEE REPORTS

### Ad Hoc Committee

On June 1, 2020, an Ad Hoc Committee comprised of Commissioners Barkett, Griffen and Trezza met with Port Director Aschieris and staff to review and discuss the 2020/2021 budget.

## PORT DIRECTOR'S COMMENTS

Port Director Aschieris provided an executive summary of recent Port activities.

- Since the last Commission meeting, the following short-term leases have been executed:

Lessee:               Norton Lilly International, Inc.  
Location:            West Complex, Building 217, Suites 107 and 108  
Term:                 1 year

Lessee:               Heavy Transport  
Location:            West Complex, 16 acres in the former ACX Hay area  
Term:                 1 year

- Current calendar year-to-date shipping reflects 110 ships. Shipping activity for the same period in 2019 reported 116 ships. Since the last Commission meeting, 32 ships have called at the Port.
- Current calendar year-to-date tonnage totaled 1,880,001 metric tons. Tonnage for the same period in 2019 totaled 2,186,435 metric tons. Since the last Commission meeting, 555,030 metric tons of cement/slag from Vietnam, Japan and Mexico, food grade oils from Malaysia, sulfuric acid from Japan, fertilizer from Chile, Norway, Belgium, Trinidad and Estonia, molasses from Taiwan, steel from Japan, Indonesia and Korea, sulfur to Mexico and Morocco, anhydrous ammonia from Trinidad, project cargo from Brazil, and cooper concentrate to Bulgaria and bagged rice and dry bulk to Japan have been handled.

## COMMISSION COMMENTS

Chairman Christopherson thanked the Budget Ad Hoc Committee Members for their time. He also thanked Port Director Aschieris and staff for all of their hard work in preparing the budget as well as the consolidated debt report.

## PUBLIC COMMENTS ON NON-AGENDA ITEMS

The following emailed comment was provided to the Commissioners for consideration related to this item:

Emailed Comment as received from Mary Elizabeth with the Delta-Sierra Group:

“Please provide all CEQA documents and comment periods on the Port website. Some projects are now posted but comment periods are not. Please note that the Board of Supervisors is considering on 6.16.2020 approving a consulting agreement With AECOM Technical Services, Inc., in the amount of \$269,570 for the Boggs Tract Sustainable Community Plan. I hope that the Port of Stockton as a good neighbor can help with providing all information that the consultant team may need make needed improvements for the Boggs Tract neighborhood. Please allow public verbal comments during this time as well as recordings of meetings so that information is available for the public not able to attend meetings. All comments by staff and Commissioners must be audible for all those on Zoom meetings.”

## ADJOURNMENT

On behalf of the Stockton Port District Board of Commissioners, it was announced by Chairman Christopherson that today’s Commission meeting would be adjourned in memory of Maria Elena Montanez.

Mrs. Montanez age 82 passed away on April 25, 2020. She was born on June 22, 1937 in Mexico. Maria retired from Del Monte Foods after working there for many years. She enjoyed gardening and talking about her faith. She was a devoted mother, grandmother, great-grandmother and great-great-grandmother who enjoyed spending time with her family. She is survived by her eight loving children and their spouses, her granddaughter Esmeralda (Paulo) and 23 grandchildren, 41 great-grandchildren and 2 great-great-grandchildren.

On behalf of the Commissioners, Port Director and staff, sincere sympathy and condolences were extended to the family of Maria Elena Montanez.

There being no further business to discuss, the meeting was adjourned at 4:27 p.m. by Chairman Christopherson.

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Melanie Rodriguez  
Secretary to the Board

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Chairman Gary Christopherson