

**PORT OF STOCKTON**  
**ON-SITE OPERATION NOTIFICATION & PLAN OF ACTIVITIES**  
**(POA) UNMANNED AIRCRAFT SYSTEMS – UAS (DRONE)**



**NOTIFICATION, if there are NO changes to the Plan of Activities (POA).**

No less than 36 hours prior to conducting any takeoff/liftoff/launching, landing, and operating activity and no greater than 72 hours prior, Pilot in Command (Pilot) shall re-submit this form to [pdpermits@stocktonport.com](mailto:pdpermits@stocktonport.com)

In doing so, the Pilot hereby gives required notification to the Port of Stockton of UAS takeoff/ liftoff/ launching, landing, and operating activities within the Port of Stockton District.

Pilot In Command Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
*(Permittee)*

Mobile Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Visual Observer Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
*(If applicable)*

Mobile Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**CHANGE, plan of activities**

Provide email or fax number for return of approval:

EXTENSION, EXCEPTION/CHANGE APPROVED  or DENIED

Port Police Department: \_\_\_\_\_ Date: \_\_\_\_\_

**PLAN OF ACTIVITIES**     **FLIGHT MAP INCLUDED**

Date	Start Time	End Time	Location Coordinates (Latitude /Longitude)	Takeoff or Landing Poin	Cruising Altitude

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**UNMANNED AIRCRAFT SYSTEM(S):**

Aircraft Make & Model	Aircraft Registration #	Total Weight (lbs) (aircraft + payload)	Describe Payload (filming equipment, sensor based components, other)

**SAFETY REQUIREMENTS:**

Pilot shall comply with all laws, rules, regulations and Port Policy regarding UAS.

1. Perform a preflight check on: equipment, weather, MARSEC level.
2. Adhere to all Federal Aviation Administration (FAA) regulations and safety guidelines.
  - a. Must keep the aircraft in sight (visual line-of-sight)
  - b. Must fly under 400 feet
  - c. May fly at night, under certain conditions
  - d. Must fly at or below 100 mph
  - e. Must yield right of way to manned aircraft
  - f. May fly over people or vehicles, under certain conditions
  - g. Must not fly from a moving vehicle
  - h. Have an emergency response plan with failsafe measures.
3. Consider using the FAA UAS Operator mobile phone app: B4UFly to ensure real time compliance with FAA regulations based on your exact location.
4. Report immediately all injuries or other incidents occurring during operations to Port of Stockton Police Department at (209) 946-0246 x 8222/8224 AND the FAA Operations Center at (425) 227-1999.

**At least two hours prior to the commencement of any takeoff/ liftoff/ launching, landing, and operating the following are to be notified by phone:** Port of Stockton Police Department at (209) 946-0246 x 8222/8224

I, the undersigned, fully understand: the regulations of all provisions set forth in the Port of Stockton Policy – Unmanned Aircraft Systems (UAS), the previously signed application, and my obligations under all applicable laws.

**X** \_\_\_\_\_ **Date:**    /    /  
*Signature of Permittee/Pilot in Command* *mm/dd/year*

**RETURN VIA EMAIL TO PORT POLICE: [pdpermits@stocktonport.com](mailto:pdpermits@stocktonport.com)**

**[OFFICE USE ONLY]**

**Recieved By:** \_\_\_\_\_ **Date:**    /    /  
*mm/dd/year*